## Brevard College Holiday Schedule for 2022

Listed below are the dates on which the administrative offices of Brevard College will observe holidays for 2022. As usual, circumstances often exist requiring one or more offices to remain open during a scheduled holiday. In those instances, the supervisor of that area should make arrangements to staff the office, as needed, assuring that all staff employees be given compensatory time. To determine eligibility for paid holiday leave, please consult the College Handbook.

<u>New Year's Day 2022</u> Monday, January 3, 2022

Easter Friday, April 15, 2022 OR Monday, April 18, 2022

<u>Memorial Day</u> Monday, May 30, 2022

Independence Day Monday, July 4, 2022 <u>Thanksgiving</u> Wednesday, November 23, 2022 Thursday, November 24, 2022 Friday, November 25, 2022

<u>Christmas</u> Monday, December 19, 2022 Tuesday, December 20, 2022 Wednesday, December 21, 2022 Thursday, December 22, 2022 Friday, December 23, 2022 Monday, December 26, 2022 Tuesday, December 27, 2022 Wednesday, December 28, 2022 Thursday, December 29, 2022 Friday, December 30, 2022

## 2023

New Year's Day 2023 Monday, January 2, 2023

The College will provide **one** (1) **Flex Day** option to be used at the employee's discretion. Employees should work with their supervisor to plan and schedule the Flex Day and record the day on the Monthly Leave Record. The Flex Day is a use or lose day, please plan in advance.