

Brevard College on-Campus Course Education Grievance Form

Before completing this form, please be sure to first attempt resolution of your grievance with the instructor of the course. If you are unable to resolve the matter through discussion with the course instructor, complete this form and submit it to the appropriate division chair. If you are unsure of who the appropriate division chair is, please check with your advisor or the Registrar's office.

Date: _____ Student: _____

Brevard College ID Number: _____

Students Brevard College Email: _____

Course Number: _____ Instructor: _____

Please provide the specific details of your complaint, including dates and people. You may attach an additional sheet or sheets if additional space is needed.

What steps have you taken so far to resolve the complaint? Please attach any previous correspondence with your instructor or other Brevard College faculty or staff about the issue.

Explain what you consider to be a satisfactory or acceptable resolution to your complaint.