

VEHICLE REGISTRATION AND PARKING REGULATIONS

PARKING AND TRANSPORTATION

Every student who has a car on campus (including commuter students) is required to have and display a valid parking sticker for the academic year that he/she is enrolled.

VEHICLE REGISTRATION REQUIRED

Each student must complete a Vehicle Registration process on-line to register his/her vehicle. Once registered, a student will receive a parking sticker for his/her vehicle. The sticker must be displayed on the **left** side of the rear window or rear bumper.

STUDENTS WITHOUT VEHICLES

If a student opts out of parking privileges but later decides to bring a vehicle to the Campus, the student must immediately contact Campus Security to make arrangements to obtain a parking permit. Failure to obtain a permit may result in citations, fines, and/or other sanctions.

DESIGNATED PARKING AREAS

The Administration, in an attempt to ease parking on campus, has made some major changes in the parking regulations for the 2022-2023 academic year. Instead of student stickers being designated "Commuter" and "Resident" they will be broken down into 4 categories as follows:

Commuter	Maroon & designated by the letter "C"
Lower Campus	Yellow & designated by the letter "L"
Upper Campus	Red & designated by the letter "U"
Green Res. Hall	Green & designated by the letter "G".

1. Students living in the VILLAGES will receive **Lower Campus (L) parking stickers** and will be restricted to parking on the lower campus, which is on the Gym, Porter Center, and Village side of the creek.

2. Students living in JONES, STANBACK, and BEAM will receive **Upper Campus (U) parking stickers** and will be restricted to parking on the upper campus, which is on the **Stanback, Jones, Beam** side of the creek. They can park in any of the white lined spaces in the vicinity of their residence halls. One of the changes we have made is that they now may also park in

the large lot south of the dining hall, and in the parking lots at the Gym, at Sims, and at the Porter Center.

3. Students living in GREEN will receive **Green (G) parking stickers** and are authorized to park in the Green assigned parking spaces, which include those spaces in the lot on top of the hill behind Green and those spaces on the side of Green along the roadway leading to that lot. Only students residing in Green are permitted to use those spaces.

The large parking lot south of the dining hall is for the use of faculty/staff, commuters, visitors, and students with Upper Campus (U) stickers. Given the number of cars being driven this term by student living in Jones, Beam, and Stanback, we must unfortunately prohibit other residential students from parking there, regardless of the day or hour.

The Gym, Sims, and Porter Center lots are designated as open parking for anyone having a Brevard College sticker, regardless of the color, unless those spaces are lined in Yellow which are reserved for Faculty/Staff weekdays from 8:00 AM – 5:00 PM.

Please note that the lot across from Dunham will still be designated for Faculty/Staff (yellow lined) and Commuters (green lined) and is not to be used by any residential students, including Green residents except

between the hours of 5:00 PM and 8:00 AM and on weekends.

4. **Students who are COMMUTERS** should continue to use the spaces that have been designated by green striping along Brevard College Drive and in the lot across from Dunham. Please note that the spaces across from Dunham and parallel to the roadway are striped in yellow and are reserved for Faculty/Staff. Commuters may also park in the large lot south of the dining hall and in the lot adjacent to the tennis courts.

Residential Students must utilize their designated parking locations (Lower Campus, Upper Campus, or Green) and will not be allowed to park in any other residential student parking areas 24/7, including weekends.

Students are reminded that between the hours of 8:00 AM and 5:00 PM they are not authorized to park in any spaces lined in yellow paint, which are reserved for Faculty and Staff, or those lined in green paint, which are reserved for Commuter students.

It is pointed out that, for your convenience, all students can park in yellow striped (Faculty/Staff) and green striped (Commuter) spaces between 5:00 PM and 8:00 AM and on weekends, with the exception of

those designated for Handicapped (24/7), Hall Directors (24/7) and Security (24/7).

Faculty and Staff will continue to use hangtags as in the past. Their spaces are marked with signage and striped in yellow.

NO PARKING AREAS

The College is unable to post “No Parking” signs in every location on campus that is not intended for parking.

Therefore, if there is not a marked parking space, the space shall be considered “No Parking.” Some specific “No Parking” areas include, but are not limited to:

- Marked “No Parking” zones
- Loading zones
- Along curbs
- Fire lanes
- Sidewalks or walkways
- Grass or grounds
- Handicapped Parking Spaces (unless the vehicle displays lawful, unexpired handicap parking plates or tags, or tags issued by Campus Security for use on Brevard College’s campus, only)
- Dumpster areas

- Residence Hall quad (except on designated moving days) Designated maintenance and emergency response vehicles are exempt from “no parking” restrictions, as necessary

CAMPUS SPEED LIMIT

The Campus-wide speed limit is **15 miles per hour** unless otherwise posted.

VEHICLE REMOVAL

The College reserves the right to remove any vehicle that is illegally parked; non-registered; or parked in such a way as to constitute a hazard, impede vehicular or pedestrian traffic, block the operation of emergency equipment, or interfere with services. Owners are required to pay all costs involved in the removal, impounding and storing of such vehicles. Brevard College is not responsible for damages to, the loss of, or theft from towed vehicles. A student who thinks his/her vehicle has been towed should contact Campus Security. Any student receiving two (2) or more parking citations for non-registration in an academic year may have his/her vehicle towed each time it is parked on campus until such time that the student’s account is cleared of all parking fines and the vehicle is registered.

COLLEGE-SPONSORED TRANSPORTATION

Brevard College sanctions numerous off-campus activities and trips involving students. To effectively manage these activities, the College has developed the “Brevard College Vehicle Travel Policy,” which is hereby incorporated into the Student Handbook by reference. For a copy of the policy, contact the Director of Safety, Security, and Risk Management.

CITATIONS AND SANCTIONS

The College may take campus action (such as issuing citations) for conduct that would be considered a violation of motor vehicle laws and/or campus policies. College actions do not replace any actions by law enforcement that may additionally or alternatively be taken pursuant to applicable federal, state, or local laws. The College cannot provide an exhaustive list of all possible infractions involving vehicles. However, some infractions that may result in citations/sanctions include, but are not limited to,

- violation of campus parking policies
- non-registration or improper registration of vehicle
- manipulation of the registration process
- causing damage with vehicles

- riding anywhere in/on a vehicle other than in a designated seat inside of the vehicle's cabin or cab
- moving violations (such as driving while impaired, speeding, careless and reckless driving, and running stop signs)

Fines/Fees:

There will be a fee charged for each citation/parking ticket issued. For example, a parking violation typically results in a \$30.00 fine. However, some violations may result in higher fines (for example, misuse of a Commuter hangtag, damage caused to the campus such as damage to campus grounds by parking or operating a vehicle on the grass).

Repeated or significant violations may result in increased fines/charges and/or additional sanctions through the student conduct process.

Failure to Register:

For any student who signs a waiver indicating s/he does not have a vehicle on campus who is later found to be parking on College property, the student will be cited. To continue parking on campus, the student will be required to register his/her vehicle and display a parking permit,

subject to additional fines/charges and/or sanctions through the student conduct process.

Suspension of Privileges:

Certain violations may result in the suspension of operating privileges on college property, including, but not limited to, driving while impaired, using a vehicle to store items otherwise prohibited on campus, accumulating three unpaid parking tickets, and any moving violations occurring on Campus.

CITATION APPEALS

Students may appeal citations. To be considered, appeals must be submitted in writing to the Director of Safety, Security, and Risk Management (or to the Dean for Students, if the Director issued the ticket) within five (5) days of the date on the ticket. If the person appealing fails to meet these criteria and/or correct an offense underlying the citation, the citation automatically stands without the ability for further appeal/review. The decision of the Director of Safety, Security, and Risk Management (or Dean of Students, if the Director issued the ticket) is final.

If a ticket is adjudicated through the student conduct process, the appeals criteria of that process apply.

RESPONSIBILITY FOR DAMAGE/LOSS

Brevard College is not responsible for the care and protection of vehicles or vehicle contents on campus, and therefore is not responsible for any damage or loss involving any type of vehicle or transportation. As a best practice, the College recommends that students remove keys and valuables from their vehicles, secure items out of sight in the trunk, and lock their vehicles. Students should report any thefts to 911 and campus security, immediately.