



BC ABC's

A collection of acronyms and terms with descriptions related to higher education at Brevard College to help you understand conversations at BC!

BC People	
<i>Committees/Departments/Divisions/RolesTeams</i>	
ALT Academic Leadership Team	A team led by VP of Academic Affairs, composed of a chair from each Division, Registrar, Director of Teaching and Learning, and Associate Dean of Academic Affairs. Works together to facilitate the administration of academics at BC and support BC faculty.
CAB Campus Activities Board	Student Board in Campus Life responsible for planning activities for the student body.
BCP Brevard College Pedagogy Committee	Committee that is advisory to the Director of Teaching and learning, focusing on BC's educational mission to enhance teaching and learning through the use of active, experiential pedagogies (offers mini-grants for class activities and opportunities for faculty development).
BOT Board of Trustees	The governing body of Brevard College is composed of trustees elected by the BOT who attend regular board meetings (fall/October, winter/February, spring/May) and offer financial and other support to the institution.
CAO Chief Academic Officer (VPAA)	Vice President of Academic Affairs.

CDAC Curriculum Development and Assessment Committee	Committee that oversees all academic curriculum development and leads the charge for assessment. Programs are accountable to CDAC for annual program assessment, annual general education course assessments.
ELT Executive Leadership Team	A team led by the President, composed of the Vice Presidents overseeing key administrative units and functions on campus.
FOFA Friends of Fine Arts	Community group that supports Fine Arts programs and initiatives at the college
FAR Faculty Athletic Representative	Faculty member selected by the President to serve as a liaison between the institution and the athletics department, and also acts as a representative of the institution in conference and NCAA affairs
IRB Institutional Review Board	Institutional Review Board: must approve any faculty or student research involving human subjects.
IT Information Technology	A departmental unit at BC that oversees and manages technological resources on campus.
HR Human Resources	The department on campus focused on employee well-being with regard to payroll, benefits, employment practices, and state and federal tax law.
Physical Plant	Brevard College's facility services.
RA Resident Assistant	Resident Advisors are undergraduate students specifically selected and trained to deal with a variety of situations in residence halls. These staff members enforce policy and develop programs in order to create an environment conducive to living and learning. They create and implement educational and social programs and complete administrative tasks necessary for the functioning of the hall.
RD Resident Director	Full time professional staff member who lives in a specific residence hall, supervising student resident assistants, overseeing daily operations, and assisting with residential co-curricular and extra-curricular programming

SALT <i>Social Action Leadership Team</i>	Committee focused on diversity and social justice concern, advisory to the President. .
SGA <i>Student Government Association</i>	Student Government Association – the central student governing body on campus facilitating communication between students, administration, faculty, and staff and overseeing the activities of student organizations.
VPAA <i>Vice President of Academic Affairs</i>	Responsible for the Office of Academic Affairs, the Chief Academic Officer
Professional Organizations	
ACA <i>Appalachian College Association</i>	<p>A non-profit consortium of 35 private four-year liberal arts institutions located in the central Appalachian Mountains in Kentucky, North Carolina, Tennessee, Virginia, and West Virginia with a mission to “serve Appalachian communities through the transformational work of the faculty, staff and students of member institutions. ACA programs are designed to promote cooperation and collaboration among member institutions, and to support scholarly and creative activities of faculty and students.”</p> <p>https://acaweb.org/about-the-aca/ https://acaweb.org/</p>
AEE <i>Association for Experiential Education</i>	<p>“The Association of Experiential Education (AEE) is a global community of experiential educators and practitioners with the shared goal of elevating the field of Experiential Education.”</p> <p>-----</p> <p>AEE serves to enrich the experiential education community through “regional and annual conferences, defining professional standards, providing accreditation to organizations, and presenting the latest news and research through AEE E-news and the Journal of Experiential Education.”</p> <p>https://www.aee.org/</p>
BRCC <i>Blue Ridge Community College</i>	Local community college serving Transylvania and Hendersonville counties in Western NC.

CAEP <i>Council for the Accreditation for Educator Preparation</i>	CAEP advances equity and excellence in educator preparation through evidence-based accreditation that assures quality and supports continuous improvement to strengthen P-12 student learning. BC Teacher Education is accredited by the State of NC and is aligned with these accreditation guidelines.
CIC <i>Council of Independent Colleges</i>	The major national service organization for all small and mid-sized, independent, liberal arts colleges and universities in the U.S. CIC focuses on providing services to campus leaders through seminars, workshops, and programs that assist institutions in improving educational offerings, administrative and financial performance, and institutional visibility.
DOE <i>Department of Education</i>	The Department of Education, a cabinet-level department of the US Government that fosters educational excellence, and to ensures equal access to educational opportunity for all.
EIIA	A member driven consortium delivering innovative insurance and risk management solutions in higher education, specifically catering to private colleges and universities. .
ICFNC <i>Independent College Fund of North Carolina</i>	A division of NCICU that has worked with North Carolina's corporate and foundation communities since 1953 to raise scholarship and program funding to support independent colleges and universities and their students. ICFNC currently administers more than \$2 million annually in scholarship aid and student enrichment funding for sector-wide programs.
NACUBO <i>National Association of College and University Business Officers</i>	A professional membership organization representing more than 1,900 colleges and universities across the country that represents chief business and financial officers through advocacy efforts, community service, and professional development activities. The association's mission is to advance the economic viability, business practices and support for higher education institutions in fulfillment of their missions. https://www.nacubo.org/

NASCUMC <i>National Association of Schools & Colleges of The United Methodist Church</i>	A voluntary association of educational institutions that are related to The United Methodist Church. The 119 schools, colleges and universities in the United States recognized by the University Senate of The United Methodist Church are eligible to become members of NASCUMC by paying annual dues and participating in the organization. Institutions are represented by the chief executive officer.
NASM <i>National Association of Schools of Music</i>	The National Association of Schools of Music is an association of post-secondary music schools in the United States and the principal U.S. accreditor for higher education in music. https://nasm.arts-accredit.org/
NCAA <i>National Collegiate Athletic Association</i>	A membership-driven organization dedicated to safeguarding the well-being of student athletes and equipping them with the skills to succeed on the playing field, in the classroom and throughout life. NCAA members work together to create the framework of rules for fair and safe competition. Those rules are administered by NCAA national office staff, which also organizes national championships and provides other resources to support student-athletes and the schools they attend.
NCDPI <i>North Carolina Department of Public Instruction</i>	The North Carolina Department of Public Instruction (NCDPI) is charged with implementing the state's public school laws , policies, and procedures governing pre kindergarten through 12th grade public education . Approves our teacher education licensure programs at Brevard College. http://www.ncpublicschools.org/organization/
NCICU <i>North Carolina Independent Colleges and Universities</i>	“NCICU, or is composed of the state’s 36 private, nonprofit liberal arts, research, and comprehensive colleges and universities accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS).” https://ncicu.org/

NC-SARA <i>National Council for State Authorization Reciprocity Agreements</i>	National organization of states that work together to provide reciprocity agreements amongst the member states for internships and online learning across state lines. https://www.nc-sara.org/
USA SAC <i>USA South Atlantic Conference</i>	The collegiate athletic conference which operates in the southeastern United States. It participates in the National Collegiate Athletic Association's Division III level. Brevard College is currently a member of this athletic conference.
SACS-COC <i>Southern Association for Colleges and Schools - Commission on Colleges</i>	The recognized regional accrediting agency to which Brevard and degree granting institutions of higher education in the eleven southern states is accountable. SACS COC "serves as the common denominator of shared values and practices among these diverse institutions." http://sacscoc.org/
BC Academic Majors/Program/Initiatives	
APPS <i>Academic Progress Program Support</i>	Student success program targeted to the needs of students on warning, probation, or conditional admits.
BCA <i>Brevard Career Advantage</i>	<p>Brevard Career Advantage is a program through which we provide all students with a personalized, relationship-rich set of engagement opportunities and experiences to build knowledge, skills, and evidence related to their purpose and pathway at Brevard College, and beyond. The program builds upon the College's strengths and excellence in teaching and learning and provides each student with a clear and attainable plan that links educational experiences to the attainment of future goals. The program includes time and space dedicated to:</p> <ul style="list-style-type: none"> • exploration of purpose, • curricular plans focused on application of skill, knowledge, and experiences to future goals, and • intentionally designed and charted co-curricular opportunities that align with future employment and education.

BORG/ORG <i>Business and Organizational Leadership</i>	Major that employs a multidisciplinary approach designed to produce leaders in the diverse world of business.
CREEK Week <i>Campus Readiness and Experiential Education Kick-off</i>	A series of activities for first-year students at the beginning of the fall semester to help orient and welcome them to BC.
CRJ <i>Criminal Justice</i>	Major that goes beyond studying law and order in the justice system by also including experiential opportunities to learn in the courtroom, correctional facilities, in simulated crime scenes.
EAO <i>Early and Often</i>	The Early and Often System is a student success tool designed to identify academic and social issues that a student may be facing. Faculty, Staff, and Coaches can submit alerts when they have a concern about a student. The student success team reviews this concern, develops a plan to address the concern, and identifies individuals who have a relationship with the student and can offer the best support. The Early and Often System is key to tackling barriers, increasing the student retention rate, and leading to an overall positive experience for the student.
FYA <i>First Year Advising</i>	At Brevard College, professional First-Year Advisors work individually with students to help them transition to college, plan their academic and career goals, make connections with key stakeholders on campus, and understand how to access campus resources and services. First-Year Advisors use Appreciative Advising Methodology developed by Dr. Jennifer Bloom. Each phase of Appreciative Advising supports improved connection with students, understanding their perspectives and challenges, and assisting the student in planning and executing actions to reach desired goals.
FYE <i>First Year Experience</i>	First Year Experience: a two semester program that includes a college orientation seminar for first year students. FYE 101 is for first-time first-years; FYE 102 is for transfers during the first semester. During the second semester, FYE 104 launches a personalized, relationship-rich set of engagement opportunities and experiences to build knowledge,

	skills, and evidence related to their purpose and pathway at Brevard College, and beyond (see BCA).
ILE Individualized Learning Experience	Individualized Learning Experience: things like senior projects, internships, independent studies which require faculty sponsorship and oversight and are calculated on the annual workload form for compensation in the form of a small stipend (rather than in terms of hours of load per semester).
ILO Intensive Learning Opportunity	General Education program that provides students with an experience to immerse in a community-based learning experience that includes collaborative learning, an off-campus component, intentional connection with community experts or community resources, and a deliverable product that exemplifies the learning.
IWIL Institute for Women in Leadership	Brevard's Institute for Women in leadership is an intentional learning community that fosters growth and leadership and encourages growth academically, socially and personally, with specific programs tailored to women who want to make a difference in the world. Designed to recruit and retain female students with exceptional leadership promise. (NIWIL stands for New IWIL and RIWIL stands for Returning IWIL .)

LINC <i>Learning in Community</i>	<p>General Education program designed to enhance team teaching and collaborative learning. LINC (or linked learning communities) exist in two forms. The “maxi-LINC” consists of two courses (typically 3 credits each), jointly taught to the same cohort of students by two faculty members who attend and participate in each other’s classes. Classes are identified with a K following the course number: e.g. ENG 217K is Environmental Literature when it is taught as part of a LINC. A faculty member teaching in a maxi-LINC receives 4 hours of load credit for teaching a 3-credit class, because of the demands of participating in the colleague’s paired course.</p> <p>The “mini-LINC” is a single course (typically 3 credits) taught by two faculty members working in tandem to present and coordinate their disciplinary perspectives. A faculty member teaching in a mini-LINC receives 2 hours of load credit for teaching the equivalent of 1.5 credits of the single class.</p>
MS HHP <i>Health and Human Performance</i>	<p>Graduate program anchored in the undergraduate areas of both Exercise Science and Health Science. Coursework will include courses in understanding human health, physical education, exercise physiology, athletic performance, and statistics. This program is designed to prepare graduates to work in a variety of settings, such as in coaching, strength and conditioning, fitness and wellness programming, personal training, recreation specialties, and some health careers.</p>
MS ERM <i>Emergency Management</i>	<p>Graduate program preparing students for professional work involving the issues, skills, technologies, laws, policies, planning, and protocols of Emergency Preparedness. Coursework would ready graduates to prepare for, mitigate, and respond to threats, risks, disasters, and emergencies. The program is designed for graduates interested in working in a variety of settings, such as in transportation security, law enforcement, emergency response, business, and government.</p>

MBA <i>Masters of Business Administration</i>	The MBA equips individuals with a comprehensive understanding of business principles, strategy, and leadership skills. The program fosters critical thinking, problem-solving, and decision-making abilities, preparing graduates for managerial roles across industries.
BC QEP <i>Brevard College Quality Enhancement Plan</i>	Brevard College is committed to providing an experiential liberal arts education that encourages personal growth and inspires artistic, intellectual, and social action. Because of the College's commitment to experiential education, the College observed an opportunity to transform our institution by embracing, across campus, a core part of our experiential identity: the practice of collaborative learning, anchored in the essential elements of cooperative learning.
WLEE <i>(Will-ee) Wilderness Leadership and Experiential Education</i>	Major that develops teachers and leaders prepared to teach outdoor education, facilitated leadership development, and lead adventure based activities in a variety of diverse settings.
VOR <i>Voice of the Rivers</i>	BC Interdisciplinary LINC course led by a WLEE faculty member and a faculty member from another area for which the focus is an expedition paddling a regional river typically from source to sea during a 3-week May session.
Places	
ELC <i>Experiential Learning Commons</i>	Area located in Jones Library to provide space for creative work and collaboration and learning, both in person and online at https://my.brevard.edu/ICS/Library/
ELTC <i>Experiential Teaching and Learning Center</i>	Center for Teaching and Learning resources and programs, located in the garden level of the Library.
MG <i>McLarty Goodsen Hall</i>	Academic building in the academic quad that houses the Humanities and Social Science Divisions.
MS <i>Moore Science</i>	Academic building in the academic quad that houses the Science and Math Division.

MSX Moore Science Annex	Academic building in the academic quad that houses the Science and Math Division, connecting Moore Science and Beam Administration Building.
WLEE Barn	Academic building along King Creek that houses the WLEE Program. The adjacent WLEE Shop supports the academic program and campus life programming in outdoor recreation and education.
Tools/Resources	
ADA American with Disabilities Act of 1990	The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public. https://adata.org/learn/about-ada https://www.ada.gov/
BC Catalog	The publication which contains degree and graduation requirements, academic policies, and course descriptions.
Canvas	BC's Learning Management Platform.
The Chronicle The Chronicle of Higher Education	The Chronicle of Higher Education is a newspaper and website that presents news, information, and jobs for college and university faculty and student affairs professionals. https://www.chronicle.com/
Collaborative Learning & Cooperative Learning	<p>Collaborative learning is an educational approach to teaching and learning that invites and guides students to pursue inquiry and growth together. The cornerstone of this approach is that students actively participate in their learning by working together in pairs or teams to solve a problem, complete a task, generate new knowledge, or create a product (Laal & Laal, 2011).</p> <p>Essential Elements: Having observed theoretical and practical similarities between cooperative and collaborative learning, the College believed that establishing certain tenants of cooperative learning would be necessary to advance a community-driven,</p>

	<p>collaborative learning model. According to Johnson and Johnson (2005), the five essential elements of cooperative learning are:</p> <ol style="list-style-type: none"> 1. Positive Interdependence - Individuals perceive that they depend on others and others depend on them to be successful. 2. Individual Accountability - Sense of personal responsibility understood as needed to work towards group goals/outcomes. 3. Face-to-Face Promotive Interaction - Support and encouragement offered to facilitate one another's efforts toward completion of goals/outcomes. 4. Interpersonal and Small Group Social Skills - Skills to provide effective leadership (decision making, trust building, communication, conflict management). 5. Group Processing - Reflection on group work to analyze functionality and plan to improve work processes and social skills.
EFC <i>Expected Family Contribution</i>	The amount a family is determined able to pay for college based on income, assets, and demographic information using a formula established by the Federal government.
EOC <i>End of Course Survey</i>	End-of-course survey: a standard questionnaire administered through Canvas at the end of each semester to all students in all courses, asking them to evaluate key aspects of instructional quality
ESA <i>Emotional Service Animal</i>	An ESA is prescribed by a licensed medical professional to help with the management of qualifying conditions. The doctor is guided by the definition laid out by the ADA to help determine the a patient's condition and if that patient will qualify for an ESA to assist with the management of that condition and provides an ESA letter for verification. https://www.ada.gov/regs2010/service_animal_qa.html
FA <i>Financial Aid</i>	Financial aid is money to help pay for college or career school. Grants, work-study, loans, and scholarships help make college or career school affordable.

FAFSA <i>Free Application for Federal Student Aid</i>	The application, provided by the US Department of Education, used to determine eligibility for federal, state, and William Paterson University need-based financial aid.
FERPA <i>Family Educational Rights and Privacy Act</i>	A federal legislation that protects the privacy of student education records by giving students control over who outside the College has access to their records. Parents do not have access unless specifically allowed in writing by a student.
Financial Need	The cost of attendance minus the EFC equals Financial Need.
IEP <i>Individualized Education Plan/504 Plan</i>	The IEP is a plan or program developed to ensure that a student who has a disability identified under the law and is attending an elementary or secondary educational institution receives specialized instruction and related services. The 504 Plan is a plan developed to ensure that a student who has a disability identified under the law and is attending an elementary or secondary educational institution receives accommodations that will ensure their academic success and access to the learning environment.
G2C <i>Gateway to Completion</i>	Program of the Gardner Institute used at BC to improve student learning and success in high-enrollment courses that have historically resulted in high rates of Ds, Fs, Withdrawals, and Incompletes.
J-1 <i>Jenzabar 1</i>	Student record and financial system.
MLL <i>Multilingual Learners</i>	Multilingual learners are students who are developing proficiency in multiple languages. This includes students learning English as an additional language in school (often referred to as "English learners" or "English language learners"). https://www.nsta.org/topics/multilingual-learners
Mid-CAP <i>Mid-Course Assessment Program</i>	Mid-Course Assessment Program: part of Brevard's comprehensive faculty evaluation program, requiring every faculty member to perform some manner of informal, formative course assessment during the middle of the semester, to enable in-course modifications and improvements
MyBrevard	Campus intranet available at https://my.brevard.edu .

Need-Based Financial AID	Grants, loans and work-study awarded based on a family's calculated financial need. To receive need-based assistance, the student must show demonstrated financial need greater than or equal to the sum of the need-based awards.
Net Tuition Revenue	Gross revenue from tuition and required fees minus tuition waivers and institutional scholarships yields the tuition revenue available to the College for operating expenses
NSSE <i>National Survey of Student Engagement</i>	A national survey to assess the level of seniors' and first-years' engagement in their learning experiences at colleges and universities; pronounced "Nessie." The faculty counterpart is FSSE.
Peer Review	The third part of the three-prong evaluation process of teaching. This is a system of Peer Review for faculty with fewer than six years of teaching at BC conducted once per academic year. A classroom observation is arranged with a selected and trained peer reviewer, including a pre-observation discussion of teaching, post-observation conversation, then followed by written reflections from the faculty member reviewed that are included in the Annual Faculty Report.
Pell Grant	Federal financial aid awarded to financially neediest students. Grant amounts vary depending on the student's calculated EFC based on the FAFSA. The amount of other student aid for which a student may qualify does not affect the Pell Grant.
Prospect/Inquiry	A student who has indicated interest in Brevard College and is actively recruited by the admissions staff.
Quality Enhancement Plan	The Quality Enhancement Plan (QEP) is a document developed by BC as part of SACSCOC accreditation. It includes identifying a key issue from ongoing institutional assessment that will engage the full BC community to work together to focus on learning outcomes and student achievement or the environment supporting student learning and accomplishing the mission. http://www.sacscoc.org/QEPsummaries.asp

Safe Zone	Safe Zone trainings are opportunities to learn about LGBTQ+ identities, gender and sexuality, and examine prejudice, assumptions, and privilege and to help create
SEL <i>Social Emotional Learning</i>	Social and emotional learning (SEL) is the process through which children and adults understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions. https://casel.org/what-is-sel/
SOAR <i>Spring/Summer Orientation, Advising and Registration</i>	Summer (or Spring) Orientation, Advising, and Registration: Professional advisors prospective students during SOAR to aid them in registering for classes.
SoTL <i>Scholarship of Teaching and Learning</i>	The “growing field in higher education” that uses systematic, deliberate and methodological inquiry into teaching (behaviors/practices, attitudes, and values) to improve student learning (Potter & Kustra, 2011).”
Stafford Loan	A low-interest federal loan available to all students regardless of need. <u>Subsidized</u> Stafford Loans are available to financially-needy students, who are not required to pay interest on their loans until after graduation. <u>Unsubsidized</u> Stafford Loans, for less needy students, require recipients to pay interest on the loan during the AY.
Syllabus	A document that describes the schedule, material to be covered, and class policies for a course.
Retention Rate	The proportion of a given students, usually freshmen or transfers, who re enroll after a given amount of time – e.g., one-year retention rate, one-semester retention rate, etc.
TAG	Tuition Aid Grant – a State grant program for students with high financial need. While the program is pegged to tuition, in recent years it has only been funded to the prior year’s tuition rate. William Paterson University makes up the difference out of its own funds.
T.E.A.C.H. <i>Early Childhood®Scholarship Program</i>	“In 1990, Child Care Services Association created the Teacher Education and Compensation Helps (T.E.A.C.H.) Early Childhood®

	Scholarship Program to address the issues of under-education, poor compensation and high turnover within the early childhood workforce. It provides educational scholarships to early care professionals and those who perform specialized functions in the early care system." https://www.childcareservices.org/teach-nc/
Tenure	The status granted a faculty member after five consecutive years of full-time employment who has met rigorous teaching, research, and service criteria. Once granted, employment cannot be terminated by the University before retirement except for specified reasons.
Title IX	Title IX of the Education Amendments Act of 1972 is a federal law that states: "no person in the US shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program.
Transfer Student	Students applying or admitted to Brevard College after earning at least one full time semester of credits at another accredited college or university.
Tuition	The published "sticker price" of enrollment.
Tuition Discount Rate	Defined by NACUBO as unfunded institution gift divided by gross tuition and required fee revenue expressed as a percentage.

Note: To request updates to or provide suggestions for edits of this document, please email news@brevard.edu.